

CLINICAL TRIALS.

Any involvement in a clinical trial is voluntary. You will receive written information regarding the expected outcomes for any trial that you are asked to participate in, and you will be asked to provide a separate consent as a participant in the trial.

PATIENT RESPONSIBILITIES.

PROVISION OF INFORMATION.

Patients have a responsibility to provide, to the best of their knowledge, accurate and complete information about present and past illnesses, hospitalisations, medications and other matters relating to their health. Patients have the responsibility of reporting unexpected changes in their condition to the relevant practitioner. Patients are also responsible for advising whether they clearly comprehend a contemplated course of action and what is expected of them.

COMPLIANCE.

Patients are responsible for following the treatment plan recommended by the practitioner primarily responsible for their care. This shall include the instruction of nurses and allied health personnel as they carry out the co-ordinated care plan, implementing the responsible practitioner's orders, and enforcing the applicable rules and regulations.

REFUSAL OF TREATMENT.

Patients shall have the right to refuse treatment to the extent permitted by law. Patients shall be responsible for their actions if they refuse treatment or do not follow the practitioner's instructions.

RESPECT AND CONSIDERATION.

Patients are responsible for being considerate of the rights of other patients and Canberra Fertility Centre personnel. Patients are also responsible for being respectful of the property of other persons and the Canberra Fertility Centre.



CANBERRA FERTILITY CENTRE

PRIVACY INFORMATION



Canberra Fertility Centre

Suite 9, Level 2 Clinical Services Building,
John James Memorial Hospital,
Strickland Crescent, DEAKIN ACT 2605

Ph: (02) 6282 5458 Fax: (02) 6281 2087

Email: admin@canberrafertilitycentre.com.au

Web: www.canberrafertilitycentre.com.au

The Canberra Fertility Centre respects and upholds your rights to privacy protection under the new Commonwealth Legislation 1998, Private Sector Amendment 2000, that was implemented 21 December 2001.

Canberra Fertility Centre is committed to uphold this Privacy Legislation, and your personal information is kept in the strictest of confidence.

Canberra Fertility Centre will not disclose personal information about you to any person except on a confidential basis to agents that we use in the ordinary operation of our business, such as for data processing, printing or mailing.

A record will be kept of your treatment. This record is confidential, with access being restricted to health care professionals involved in or reviewing your treatment.

The contents of your medical record will be divulged only with your consent, or where required by law. You should note that if you are in a Health Fund a condition of your membership may be Health Fund access to your medical record.

PRIVACY STATEMENT.

1. We acknowledge our obligations to you under the Privacy Amendments Act 2000.
2. Personal information we collect from you will be used primarily to ensure that you receive optimal care, but may be used for other purposes.
3. The use of your personal information for a limited number of purposes (e.g. to provide care to you) does not require your consent. If we want to use the information for other purposes, we will ask for your consent.
4. It is our policy to seek your consent to release information to third parties such as family, friends, clergy/pastoral carers, or other agencies for the conduct of their business in relation to you.

Canberra Fertility Centre uses non identifying personal information for secondary approved purposes under the Privacy Amendment Act 2000.

The purposes include information required for management, quality improvement, education, research, statistics, and for liaison with third party payers, and authorised statutory authorities including Medicare.

You will be asked to sign a consent form giving access to your patient information, to the Reproductive Technology Accreditation Committee (RTAC). They use this information only for accreditation and they do not remove or copy any of this information from Canberra Fertility Centre.

PATIENT RIGHTS.

ACCESS TO CARE.

Patients shall be afforded impartial access to treatment based on availability or as medically indicated.

RESPECT AND DIGNITY.

Patients shall be afforded considerate, respectful care at all times, with recognition of their personal dignity.

PRIVACY AND CONFIDENTIALITY.

Patients shall have the right –

- > To be interviewed and examined in surroundings which shall assure reasonable visual and auditory privacy.
- > To expect that any discussion or consultation involving their case shall be conducted discreetly and that individuals not directly involved in their care will not be present without permission.
- > To have their medical record read only by individuals directly involved in their treatment or in the monitoring of its quality.
- > To refuse to talk with or see anyone not connected with the Canberra Fertility Centre.
- > To wear appropriate personal clothing and other items, provided they do not interfere with diagnostic procedures or treatment.

- > To be placed in protective privacy when considered necessary for personal safety.

PERSONAL SAFETY.

Patients shall have the right to expect reasonable safety in so far as the practices and the environment are concerned

IDENTITY.

Patients shall have the right to know the identity and professional status of individuals providing service. Participation by patients in clinical training programs shall be voluntary.

INFORMATION.

Patients shall have the right to obtain from their doctor, complete and current information concerning diagnosis (to the degree known), treatment, and any known prognosis. Patients also shall have the right of access to their medical record in accordance with clinic policy.

CONSENT.

Consent based on adequate information shall be obtained for all ART procedures. If hospitalization is required then you will be required to provide a separate consent for that part of the procedure. Also your doctor may ask for a separate consent as well.

SECOND OPINION.

Patients shall have the right to seek a second opinion.

COMPLAINTS.

If you have a complaint about any aspect of your treatment or against a staff member, then that complaint should be addressed (verbally or written) to your doctor, the Medical Director or the Scientific Director. Complaints are treated in confidence with identifying information not being made available unless absolutely necessary.